**Meeting Notes**

**Team Meeting 1**

When: September 7th

Purpose: First Team Meeting

Attendance: All

Details:

1. Discussed requirements for the calculator and the design of the features to be implemented.
2. Created a GitHub repository for our project.

**Team Meeting 2**

When: September 19th

Purpose:

* Discuss Team Member Roles
* Team Name
* Project Management Plan completion and its submission
* Github Repository (public/private)

Attendance: All

Details:

1. Discussed team member roles
2. Made team name, MXDC Team
3. Submitted project management plan link
4. Github repo is now public

**Team Meeting 3**

When: October 18th

Purpose

* Discuss calculator project

Attendance: Michael, Xavier

Details:

1. Discussed best course of action for calculator project
2. Project layout
3. Possible UML diagram for project
4. Techniques and strategies to be used for the infix to postfix algorithm
5. Discussed how tokenization of a given input would work

**Team Meeting 4**

When: October 31st or November 2nd

Purpose

* Discuss project

Attendance: All